# **Privacy Policy**

Effective Date: 1 January 2025

[Business Name] ("we," "us," or "our") values your privacy and is committed to protecting your personal information. This Privacy Policy explains how we collect, use, and safeguard your information when you visit our website Patch-it!.

By using our website, you agree to the terms of this Privacy Policy. If you do not agree, please refrain from using our website.

#### 1. Information We Collect

#### 1.1 Personal Information

We may collect personal information that you voluntarily provide when you:

- Contact us via forms (e.g., name, email address, phone number).
- Place an inquiry or booking.
- Subscribe to newsletters or updates.

#### 1.2 Non-Personal Information

We may automatically collect non-personal information, such as:

- Your IP address.
- Browser type and version.
- Pages you visit on our site.
- The date and time of your visit.

#### 2. How We Use Your Information

We use the information we collect for the following purposes:

- To respond to your inquiries and provide the requested services.
- To send updates, newsletters, or promotional content (if you've opted in).
- To improve our website's functionality and user experience.
- To comply with legal obligations or resolve disputes.

### 3. Sharing Your Information

We do not sell, rent, or trade your personal information to third parties. However, we may share your information:

- With trusted service providers who assist us in operating our website or delivering services (e.g., payment processors, hosting services).
- To comply with legal requirements or protect our rights.

#### 4. Cookies and Tracking Technologies

We may use cookies and similar technologies to enhance your browsing experience. Cookies are small files stored on your device that help us:

- Understand how visitors interact with our website.
- Remember your preferences for future visits.
  You can disable cookies in your browser settings, but doing so may limit certain website features.

## 5. Data Security

We implement industry-standard security measures to protect your personal information from unauthorized access, use, or disclosure. However, no method of transmission over the internet is 100% secure.

# 6. Your Rights

Depending on your location, you may have the following rights regarding your personal information:

- Access: Request access to the information we hold about you.
- **Correction:** Request corrections to inaccurate or incomplete information.
- **Deletion:** Request deletion of your personal data, subject to legal obligations.
- **Opt-Out:** Opt-out of receiving promotional emails by clicking the "unsubscribe" link in any email.

#### 7. Third-Party Links

Our website may contain links to third-party websites. We are not responsible for their privacy practices or content. Please review their privacy policies before providing any personal information.

## 8. Children's Privacy

Our website is not intended for children under the age of 13. We do not knowingly collect personal information from children.

# 9. Changes to This Privacy Policy

We may update this Privacy Policy from time to time. Changes will be posted on this page with an updated effective date. Your continued use of the website signifies your acceptance of the revised policy.

### 10. Contact Us

If you have questions or concerns about this Privacy Policy, please contact us at:

**Email:** momzy@shaw.ca **Phone:** +1-403-561-7962